



Grand Imperial Conclave for England, Wales and Territories
Overseas of the Masonic and Military Order of the
Red Cross of Constantine, and the Orders of the
Holy Sepulchre and of St. John the Evangelist

TELEPHONE:
01-839 5274
TELEGRAPHIC ADDRESS:
ADONIRAM, LONDON, SW1

REGISTRY OF THE ORDER,
86, ST. JAMES'S STREET,
LONDON, SW1A 1PL

March, 1987.

Ref. No. 74.

Dear Sir and Puissant Knight,

I am directed by the Most Illustrious Grand Sovereign to offer you appointment to the following Grand Rank in this Grand Imperial Conclave:

Past Grand Prefect

Please return the enclosed form of acceptance within seven days of receipt of this letter.

Your attention is particularly drawn to the instructions overleaf.

Yours sincerely and fraternally,

Peter Glyn Williams

Grand Recorder

P.Kt. Thomas William GROUNSELL.

INSTRUCTIONS

1. You are requested to attend for Investiture at the Annual Meeting of Grand Imperial Conclave to be held on the fourth Wednesday in May, at Mark Masons' Hall, 86 St. James's Street, London, SW1A 1PL. A copy of the summons will be sent to you in due course. Full details concerning the Investiture are enclosed.

2. The appropriate Fee of Honour is shown below; please remit this fee with your form of acceptance, unless you are being re-appointed to the same office for a further year. Your cheque must be crossed and made payable to "Grand Imperial Conclave". Official receipts are not issued for remittances made by cheque.

<i>Rank (Active or Past)</i>	<i>Fee (£)</i>
Grand General	55.00
Grand Registrar	45.00
Grand High Chancellor	45.00
Grand Treasurer	45.00
Grand High Almoner	45.00
Grand Marshal	45.00
Grand Sword Bearer	35.00
Deputy Grand Marshal	35.00
Grand Chamberlain	35.00
Grand Orator	35.00
Grand Standard Bearer (S)	35.00
Grand Standard Bearer (L)	35.00
Grand Prefect	25.00
Grand Warden of Pegalia	25.00
Assistant Grand Marshal	25.00
Grand Vice-Chamberlain	25.00
Grand Organist	25.00
Grand Herald	25.00

If you are being promoted in Grand Rank, you should deduct the amount of the Fee of Honour (as shown above) in respect of your present Rank from that of your new Rank. If you are promoted to a Grand Rank for which the same fee is applicable, no further Fee of Honour is required.

3. Please quote the following reference number on all correspondence connected with your appointment:

Ref. No.	74
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INSTRUCTIONS FOR THE COMPLETION OF THE GRAND OFFICERS INPUT FORM

1. All information is to be completed in BLOCK CAPITALS.
2. This information is requested to ensure the accuracy of the records of Grand Officers on the computer at Mark Masons' Hall.
3. There is a separate section dealing with postal information. This is necessary to ensure that envelopes are correctly addressed.
4. PLEASE DO NOT ANSWER LINE 10.
5. Explanatory notes on how to complete the form are given below on a line by line basis:-

Line 1: Enter Surname.

Line 2: Enter Forenames.

An additional line for 10 characters is provided, if required, on line 2A.

Lines 3 - 7: ARE REQUIRED FOR POSTAL INFORMATION

Line 3: Enter any style of title currently used, e.g. "REV", "CAPTAIN", "SR", etc.

Line 4: Enter initials and surname as they normally appear on an envelope addressed to you.

Line 5: Enter any civil or military honours or decorations normally used in correspondence addressed to you, e.g. "OBE",

Line 6: Enter normal postal address.
[Four lines allowed: (i), (ii), (iii), (iv)]

Line 7: Enter postcode.

Line 8: Enter your date of birth, e.g. for 18 July, 1931

Day	Month	Year
18	07	31

ENTER:

Line 9: Enter the name of your Division(s) or Unattached. These may have to be abbreviated.

Line 10: DO NOT COMPLETE THIS SECTION.

Line 11: Enter present Grand Rank, e.g. "P.G.Pref."

Line 12: Enter year appointed or promoted to present Grand Rank.

6. This form should be completed and returned as soon as possible and must be sent to your Divisional Recorder, or through the Recorder of your Conclave, if a member of an Unattached Conclave.



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Annual Investiture 27th May, 1987

1. Grand Imperial Conclave Officers designate, Grand Officers receiving Promotion and Knights to be invested with Past Rank occupy the numbered seats reserved for them in Grand Imperial Conclave. The seat number will correspond with the reference number on your offer of appointment, which must be brought with you when attending for investiture.

SPECIAL INSTRUCTIONS

2. Grand Imperial Conclave Officers designate:

Knights upon their first appointment to an office in Grand Imperial Conclave wear the Collarette (the collarette is worn under the points of the shirt collar). The Sash is carried and handed to the Grand Marshal when called forward for Investiture.

After Investiture the Grand Marshal conducts the Grand Senior and Junior Generals and the Grand High Prelate to their seats in Grand Imperial Conclave.

The remainder of the Grand Imperial Conclave Officers who are Invested are conducted back to their former seats and do NOT take part in the outgoing procession on this occasion. Such Grand Imperial Conclave Officers officiate at Grand Imperial Conclave in 1988, and should note particularly the ceremonial involved. In this connection it should be noted that the Deputy Grand Marshal, the Grand Sword Bearer, Grand Standard Bearer (C), Grand Standard Bearer (L) and the Assistant Grand Marshal are required to attend on the Most Illustrious Grand Sovereign at the opening of the Commandery of the Orders of the Holy Sepulchre and of St. John the Evangelist at 11.30 a.m. They are also required to be present at a rehearsal of the procession etc. at 10.30 a.m.

3. Grand Officers to be promoted:

Grand Officers to be promoted wear both Collarette (worn under the points of the shirt collar) and Sash. The Sash is not removed when called forward for Investiture. After being presented and congratulated by the Grand Sovereign, they are conducted back to their former seats.

4. Knights to be appointed to Past Grand Rank (first appointment):

Knights to be appointed to Past Grand Rank wear the Collarette (worn under the points of the shirt collar). The Sash is carried and handed to the Grand Marshal when called forward for Investiture. After Investiture they are conducted back to their former seats.

5. Investiture:

There is NO SALUTE. After Investiture by the Grand Sovereign, the Knight recedes one pace and bows.

F.J. Crow, K.C.C.

Grand Marshal

Dress: Short black coat, or dark lounge suit.